**UCL-SJTU University Strategic Partner Funds**

**2025/26 Application Form**

*Deadline for submission of applications:* ***11:59pm (UK Time)******Friday 13 June 2025***

|  |
| --- |
| **Lead applicant name:** |
| **Title of the proposed activity** *(up to 30 words)***:** |

**Section 1: About the project team**

Please note contact details for the project team will be requested on the submission portal.

**a) UCL lead applicant**

|  |  |
| --- | --- |
| Role |  |
| Department & Faculty |  |

**b) Please list up to 3 representative achievements or publications of the UCL Lead Applicant** (e.g. publications; policy engagement; international lectures etc.)(150 words max)

|  |
| --- |
| * Example achievement 1
* Example achievement 2
* …...
 |

**c) UCL co-applicant/s** Please list your co-applicants.

|  |
| --- |
| * Name / Position / Dept & Faculty
* …...
 |

**d)** **Lead SJTU applicant**

|  |  |
| --- | --- |
| Name |  |
| Role |  |
| Staff ID |  |
| Department & Faculty |  |
| Email |  |

**e) SJTU co-applicant/s** Please list additional partners.

|  |
| --- |
| * Name / Staff ID / Role / Dept & Faculty / Email
* ……
 |

**f) For up to 3 of your selected partners explain in a few words how each is a quality partner or provides added value to this project.** Please indicate if you have worked with them before and give details, you may also include a comment from your partner/s. (250 words max)

|  |
| --- |
| * Partner example 1
* …...
 |

**Section 2: About the activity**

Please note this section should use the subheadings below (a, b, c & d). Please use Arial font at size 11 minimum throughout the application. Word limits for each question are indicated in brackets. Illustrations or diagrams can be added where appropriate, but the full application should be no longer than 6 pages in total (including sections 1-4).

1. **Project design and rationale** (500 words max)

*Please state clearly the justification for the design and basis for collaboration.*

1. **Project impact** (500 words max)

*Please bear in mind this will be reviewed by a panel including non-specialists in your field of expertise. Please summarise the activities envisaged as part of the project and what outputs you anticipate from the project. Outputs need to be directly linked with the project activities, such as such as joint papers, external funding applications, joint research with industry and proposals for policy recommendations, etc.*

1. **Impact of collaboration** (200 words max)

*Is there a distinct advantage provided by this collaboration that is not possible by the two institutions working individually?*

1. **Capacity for future collaboration** (400 words max)

*What is the extent to which future collaborations are possible as a result of the proposed activities?*

**Section 3: Budget**

Please provide a breakdown of your requested funding amount in the box below. This will help the review panel understand how the funds will support your activity.

|  |  |
| --- | --- |
| **a) How much are you applying for in GBP?** (Bids can be submitted up to £10,000 – please enter the total in the righthand column). | **£** |
| **b1) If greater than your bid amount what is the total cost of activity?**  | **£** |
| **b2) If the total cost of activity is greater than the amount you are applying for, please explain how this will be covered?** **If you are receiving any other additional funding sources for work related to this activity, please provide details** (200 words max) |
|  |
| **[UCL – up to £5,000 per project]****c) Please breakdown your bid spending below with the expense item/s in the left column and value/s in the right column. Please plan to use the UCL fund by 31 July 2026.** |
| *Example expense A**Example expense B**….****Total***  | *Example cost A £**Example cost B £**….****Total UCL cost GBP*** |
| **[SJTU – up to ¥50,000 equivalent per project]****d) Please breakdown your bid spending below with the expense item/s in the left column and value/s in the right column. Please plan to use the SJTU fund by 31 July 2026.**  |
| *Example expense A**Example expense B**….****Total***  | *Example cost A ¥**Example cost B ¥….****Total SJTU cost RMB*** |
| **e) For SJTU applicant: please indicate your preferred time period for the scheduled visit to UCL:** |
| □ Second half of 2025□ First half of 2026 |

**Section 4: Form Submission**

*Please ensure you have consulted the guidance document**which can be found on the* [*submission portal*](https://form.jotform.com/geoucl/UCL-SJTU_SPF_25-26)*. This application should be no longer than 6 pages. It should be submitted via the submission portal before the above deadline. If you have any queries or problems, please contact Zhou Kuang, Global Engagement Manager at UCL: zhou.kuang@ucl.ac.uk or Yan Xiuxing, Division of Global Cooperation and Exchange at SJTU: simonayan@sjtu.edu.cn, depending on your affiliation.*