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**UCL RESEARCH, INNOVATION & GLOBAL ENGAGEMENT**

**UCL- SJTU University Strategic Partner Funds**

**2024/25 Application Form**

*Deadline for submission of applications:* ***11:59pm (UK Time)******Wednesday 16th October 2024***

|  |
| --- |
| **Lead applicant name:** |
| **Title of the proposed activity** *(up to 30 words)***:** |

**Section 1: About the project team**

Please note contact details for the project team will be requested on the submission portal.

**a) UCL lead applicant**

|  |  |
| --- | --- |
| Role |  |
| Department & Faculty |  |

**b) Please list up to 3 representative achievements or publications of the UCL Lead Applicant** (e.g. publications; policy engagement; international lectures etc.)(150 words max)

|  |
| --- |
| * Example achievement 1
* Example achievement 2
* …...
 |

**c) UCL co-applicant/s** Please list your co-applicants.

|  |
| --- |
| * Name / Position / Dept & Faculty
* …...
 |

**d)** **Lead SJTU applicant**

|  |  |
| --- | --- |
| Name |  |
| Role |  |
| Department & Faculty |  |

**e) SJTU co-applicant/s** Please list additional partners.

|  |
| --- |
| * Name / Position / Dept & Faculty
* ……
 |

**f) For up to 3 of your selected partners explain in a few words how each is a quality partner or provides added value to this project.** Please indicate if you have worked with them before and give details, you may also include a comment from your partner/s. (250)

|  |
| --- |
| * Partner example 1
* …...
 |

**Section 2: About the activity**

Please note this section should use the subheadings below (a, b, c, d & e). Please use Arial font at size 11 minimum throughout the application. Word limits for each question are indicated in brackets. Illustrations or diagrams can be added where appropriate, but the full application should be no longer than 5 pages in total (including sections 1-4).

1. **Aims, Areas of Focus and Academic Rationale** (500 words max)

*Please state clearly the justification for the design and basis for collaboration. If you have received funding from UCL Global Engagement previously for a related project, ensure you explain how this funding will build on previous outcomes.*

1. **Project Activities and Intended Outputs** (500 words max)

*Please bear in mind this will be reviewed by a panel including non-specialists in your field of expertise. Please summarise the activities envisaged as part of the project and what outputs you anticipate from the project. Outputs need to be directly linked with the project activities.*

1. **Outcomes** (200 words max)

*What are the expected outcomes of the project? You may wish to reference short term, medium term and long term aims. Examples include joint papers, external funding applications, joint research with industry and proposal for policy recommendations.*

1. **Impact of Collaboration** (200 words max)

*Is there a distinct advantage provided by this collaboration that is not possible by the two institutions working individually?*

1. **Sustaining the collaboration** (400 words max)

*What is the extent to which future collaborations are possible as a result of the proposed activities.*

**Section 3: Budget**

Please provide a breakdown of your requested funding amount in the box below. This will help the review panel understand how the funds will support your activity.

|  |  |
| --- | --- |
| **a) How much are you applying for in GBP?** (Bids can be submitted up to £10,000 – please enter the total in the righthand column). | **£** |
| **b1) If greater than your bid amount what is the total cost of activity?**  | **£** |
| **b2) If the total cost of activity is greater than the amount you are applying for please explain how this will be covered?** **If you are receiving any other additional funding sources for work related to this activity please provide details** (200 words maximum) |
|  |
| **[UCL – up to £5,000 per project]****c) Please breakdown your bid spending below with the expense item/s in the left column and value/s in the right column. Due to the different academic year, please plan to use the SJTU fund by the end of March 2026. UCL fund should be used by the end of July 2025.** |
| *Example expense A**Example expense B**….****Total***  | *Example cost A £**Example cost B £**….****Total UCL cost £*** |
| **[SJTU – up to £5,000 equivalent per project]****d) Please breakdown your bid spending below with the expense item/s in the left column and value/s in the right column. Due to the different academic year, please plan to use the SJTU fund by the end of March 2026. UCL fund should be used by the end of July 2025.** |
| *Example expense A**Example expense B**….****Total***  | *Example cost A £ or CNY**Example cost B £ or CNY….****Total SJTU cost £ or CNY*** |

**Section 4: Form Submission**

*Please ensure you have consulted the guidance document**which can be found on the submission portal. This application should be no longer than 5 pages. It should be submitted via the submission portal before the above deadline. If you have any queries or problems, please contact UCL’s contact, Zhou Kuang, Global Engagement Manager: zhou.kuang@ucl.ac.uk or SJTU’s Contact, Lo-Ching Chow, Project Manager, Global Partnerships Office:* *loching.chow@sjtu.edu.cn**, depending on your affiliation.*