

Using Shanghai Jiao Tong University's Online Portal

1. Visit [Shanghai Jiao Tong University's online portal](https://apply.sjtu.edu.cn/c.asp?action=sign) via the following link:

<https://apply.sjtu.edu.cn/c.asp?action=sign>

Once you have registered for an account, you can lodge or access your application.



为了更好的浏览效果，强烈建议您使用IE8.0及以上或谷歌Chrome浏览器登陆本网站。
For better browsing effects. Please use IE 8.0 or above, or google Chrome browser to fill the application forms in this website.

申请指南/Application Instructions: [下载/Download](#)



2. Select 'New Application'.



3. Select 'Scholarship'.

The screenshot shows the top navigation bar of the Shanghai Jiao Tong University Foreign Students Apply website. On the left is the university logo and name in Chinese and English. In the center, it says '留学生在线申请 Foreign Students Apply'. On the right, there are links for 'Home Page', '中文版', a user profile 'mi', and 'Reset Password | Log out'. Below the navigation bar, there is a grid of six application categories, each with an icon and text. The 'Scholarship (only for Non-degree program)' category is highlighted with a red border.

 Pre-university Student	 Bachelor	 Master / Doctoral
 Chinese Language Program (Fee Paying, Non-degree)	 Short-term Programs (Short term, winter & Summer Programs)	 Scholarship (only for Non-degree program)

4. Select 'Non-Degree Scholarship'.

The screenshot shows the same website as above, but with the 'Non-Degree Scholarship' category highlighted by a red border. The navigation bar and other elements are identical to the previous screenshot.

 Non-Degree Scholarship

5. Accept all the terms.

Terms for Application

I hereby affirm that:

- 1. I have read the International Student Admissions of SJTU carefully and meet all requirements.
- 2. All the information and materials I have provided here are true and correct. If there is any forge or false documents, I will undertake all the consequences.
- 3. During the period when I stay in China, I will abide by Chinese laws and decrees, and will not participate in any activities which may be harmful to the social order in China, or inappropriate to the capacity of a student.
- 4. During my study in China, I shall observe the rules and regulations of the SJTU, and will follow the University teaching programs.

Next

6. Fill in your basic information.

操作提示 / Steps	
Step 1 Basic Info	
Step 2 Study Plan	
Step 3 Education&Employment	
Step 4 Language Proficiency	
Step 5 Contact Info	
Step 6 Other Info	
Step 7 Upload Documents	
Step 8 Application Fee	
Step 9 Submit	

Basic Info	
* Family Name: (SURNAME NAME ON PASSPORT)	<input type="text"/> <input type="checkbox"/> no "Family Name"
* Given Name: (GIVEN NAME(S) ON PASSPORT)	<input type="text"/>
Chinese Name:	<input type="text"/>
* Gender:	<input type="radio"/> Male <input type="radio"/> Female
* Marital Status:	Please choose an option... <input type="text"/>
* Nationality Region:	Please choose an option... <input type="text"/>
* Date of Birth:	2004/1/1 <input type="text"/> Applicants should be over the age of 16
* (Country or Region) of Birth:	Please choose an option... <input type="text"/>
Religion:	<input type="text"/>
* Finally Educational:	Please choose an option... <input type="text"/>
* Passport No.:	<input type="text"/> <input type="checkbox"/> Under Applying
* Passport Expiration Date:	YYYY/MM/DD <input type="text"/>
* Email:	<input type="text"/>
* Emergency Contact person:	<input type="text"/>
* Emergency Contact Phone Number:	<input type="text"/>

Save and Next

7. Select Teaching Language as 'English', then select the program that you're interested in.

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Step 2
Please choose "Intended Study Level" → "Teaching Language" → "Study Duration" → "First Preference-School" → "First Preference-Major" .

Study Plan	
* Application Category:	Non-Degree Scholarship
* Intended Study Level:	<input type="radio"/> Bachelor <input checked="" type="radio"/> Master <input type="radio"/> Doctor
* Teaching Language:	<input type="radio"/> Chinese <input checked="" type="radio"/> English
* Study Duration:	<input type="text"/>
* First Preference-School:	2024 Fall CSC Scholarship Non-degree - One Semester, From 2024-9-16 to 2025... 2024 Fall CSC Scholarship Non-degree - One year, From 2024-9-16 to 2025-6-22
* First Preference-Major:	Please choose...
* Home University:	Please choose...
* Faculty at Home University:	<input type="text"/>
* Major at Home University:	<input type="text"/>

8. Fill in your Education Background (Required) and Employment Background (Optional).

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Step 3
Please fill in your education experience since high school.

Education Background(Please fill in your study experience from the latest institution to high school)	
* Duration(From—to):	<input type="text"/> ~ <input type="text"/> yyyy-mm-dd
* School Name:	<input type="text"/>
* Field of Study:	<input type="text"/>
* Country of School:	Please choose...
* Diploma Received:	<input type="text"/>
<input type="button" value="Save"/> (After saving, you can continue to add)	

Employment Background	
Duration(From—to):	<input type="text"/> ~ <input type="text"/> yyyy-mm-dd
School or Company:	<input type="text"/>
Position:	<input type="text"/>
<input type="button" value="Save"/> (After saving, you can continue to add)	

Academic Achievement: Pament	
Title of Patent:	<input type="text"/>
Approval Date:	<input type="text"/> YYYY
Approval Country:	Please choose...
Patent Number:	<input type="text"/>
Your rank of contributions:	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> others
<input type="button" value="Save"/> (After saving, you can continue to add)	

Academic Achievement: Publication	
Title:	<input type="text"/>
Publication Year:	<input type="text"/> YYYY
Journal Title:	<input type="text"/>
Volume/Issue/Page:	<input type="text"/>
Citation Index:	<input type="radio"/> SCI <input type="radio"/> EI <input type="radio"/> ICTP <input type="radio"/> SSCI <input type="radio"/> others <input type="radio"/> Not available
Your rank of contributions:	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> others
<input type="button" value="Save"/> (After saving, you can continue to add)	

9. Fill up all this information as required.

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Step 4
Please fill in "Language Proficiency".

Language Proficiency	
Mother Tongue	
* Mother Tongue	<input type="text"/>
Language Proficiency:	<input type="radio"/> Fluent <input type="radio"/> Advanced <input type="radio"/> Conversational <input type="radio"/> Basic <input type="radio"/> None
Chinese Proficiency	
* Language Proficiency:	<input type="radio"/> Native <input type="radio"/> Fluent <input type="radio"/> Advanced <input type="radio"/> Conversational <input type="radio"/> Basic <input type="radio"/> None
HSK Level:	== Please choose == <input type="text"/> HSK Score: <input type="text"/>
English Proficiency	
* Language Proficiency:	<input type="radio"/> Native <input type="radio"/> Fluent <input type="radio"/> Advanced <input type="radio"/> Conversational <input type="radio"/> Basic <input type="radio"/> None
TOEFL:	GRE: <input type="text"/>
GMAT:	IELTS: <input type="text"/>
Other Language Proficiency: <input type="text"/>	

10. Check all your information and then 'Submit'.

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Step 9
Please after confirming your information is correct, then click "Submit" button to submit your application, we will review your application as soon as possible.

Other Language Proficiency: <input type="text"/>	
Contact Info <input type="button" value="Modify"/>	
Permanent Address	
* Country:	Ma House/Apt/Room No.:
* Street:	35: 5/1 * District: SU1
* City/Town:	SL
* Post Code/Zip Code:	01 Province/State: KE
* Telephone:	+ Fax:
Address to Receive Admission Documents if Admitted	
* Country:	Ma House/Apt/Room No.:
* Street:	35: 5/1 * District: SL
* City/Town:	SU
* Post Code/Zip Code:	01 Province/State(Code): KE
* Telephone:	+ Fax:
Other Info <input type="button" value="Modify"/>	
Contact Information of the Program Coordinator from Home University	
* Name:	lir * Relationship: t
* Nationality/Region:	Me House/Apt/Room No.:
Street:	35: 5/1 District: SL
City/Town:	SU1 Province/State: KEE
Post Code/Zip Code:	01 Fax:
* Telephone:	* Email: m

11. Once you have submitted your application, your status will change to “submitted”. You will receive an email when your application is passed.

Home Page 中文版

mi
[Reset Password | Log out]

New Application

Application List

Application No.	Application Item	Study Duration	Teaching Language	College & Major	Application Status	Operate
202	BX	From To 20	English	Int Sh BX	Submitted	View

12. Please check your application if you haven't receive any email after few days.

Home Page 中文版

mi
[Reset Password | Log out]

New Application

My Application

Contact Information

13. If your application status is being returned, select 'View'.

New Application

Application List

Application No.	Application Item	Study Duration	Teaching Language	College & Major	Application Status	Operate
202	BX	From To 20	English	Int Sh BX	Return due to insufficient material	View Delete

14. Approval results will show you the reason for being returned, just modify and resubmit.

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Step 9

Please after confirming your information is correct, then click "Submit" button to submit your application, we will review your application as soon as possible.

Application No.: 202

In Approval Process

Apply

Submit

Pre-Approve

Department Approve

Finish the Approval

Approval Date	Approval Results
2024/3/15 8:46:11	Please upload your !

Upload Documents [Modify](#)

Document Name	Uploaded or Not
<p>* Information page of your valid passport</p> <p>Memo: Valid for more than 6 months. Should be JPG format and the file size is less than 3MB.</p>	Uploaded: View
<p>* ID photo</p> <p>Memo: Recent ID photo, 4:3, pixels no less than 320*240, jpg format and file size no more than 200KB.</p>	Uploaded: View

Application Fee [Modify](#)

Basic Info [Modify](#)